

POLICY MANUAL

Subject: Storage of Combustibles

Effective Date: 8/24/93

Initiated By: Russell Taylor
Safety/Support Services Director

Approved By: James B. Moore
Chief Executive Officer

Review Dates: 10/97 CSF/RT, 11/99 CSF/RT
11/02 SC, 11/08RT, 11/11RT, 12/13 RT, 11/14 RT

Revision Dates: 12/02, 12/05RT

POLICY:

Cumberland Heights maintains an environment conducive to ensuring the safety of patients, visitors and staff. Cumberland Heights has a storage policy which ensures the safety of all involved.

PROCEDURE:

1. No paper or combustible materials may be stored on the floor of storage rooms, staff offices, patient rooms, or hallways.
2. All combustibles or flammable liquids, excluding a small working supply, shall be stored in the maintenance building in approved cabinets.
3. All flammable liquids when not in use shall be locked in approved areas so that only approved individuals may have access to them.